

**STATE OF MICHIGAN  
DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES  
OFFICE OF FINANCIAL AND INSURANCE SERVICES**

**Before the Commissioner of Financial and Insurance Services**

**In the matter of procedures for  
insurance rate, rule, and form  
filings**

**ORDER NO. 01-090-M**

**Issued and entered  
this 7th day of December 2001  
by Frank M. Fitzgerald  
Commissioner**

**ORDER RESPECTING  
FILING PROCEDURE MANUAL**

To improve efficiency in the submission and review of insurance rate, rule, and form filings, the Office of Financial and Insurance Services ("OFIS") has developed a new filing procedure manual. The new manual eliminates several steps previously required, contains interactive filing forms that are easy to complete, and combines instructions for life and health filings with those for property and liability.

To further the implementation of the new manual, it is ORDERED that:

1. The new manual is approved for use by the OFIS staff and by insurers immediately.
2. On and after April 1, 2002, all filings submitted for review or approval, or both, shall be submitted according to the instructions in the new manual.
3. The new manual shall be made available on the OFIS website no later than December 15, 2001.

4. The following bulletins are withdrawn: 78-8, 82-5, 87-7, and 88-5.
5. The Readability Memorandum dated November 11, 1991, is withdrawn.

A handwritten signature in cursive script, reading "Frank M. Fitzgerald".

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Frank M. Fitzgerald  
Commissioner